

NEW OWNER WELCOME PACKET

Welcome to your new community

www.saintandrewspreserve.com



Dear New Resident,

On behalf of the entire community, welcome to St. Andrews Preserve! We are delighted to have you as our newest neighbor in this vibrant and welcoming community. This Welcome Packet is designed to provide you with essential information to help you settle in and make the most of life here in our beautiful Port St. Lucie neighborhood.

Community Snapshot

St. Andrews Preserve offers a wonderful lifestyle with a focus on convenience, comfort, and community. Our key features include:

- **Gated Access:** Ensuring privacy and security for all residents.
- **Resort-Style Pool & Hot Tub:** Relax and unwind in our stunning pool area.
- **State-of-the-Art Fitness Center:** Stay active and healthy with our well-equipped fitness facility.
- **Elegant Clubhouse:** A central hub for community events and gatherings.
- **Professionally Maintained Landscaping:** Enjoy beautifully manicured grounds throughout the community.
- **Nearby Playgrounds:** Convenient access to recreational areas for children.
- **Shopping & Dining Proximity:** Located close to a wide variety of shops, restaurants, and services.

HOA & Management Information

- **Homeowners Association:** Preserve at St. Andrews Park HOA
- **Management Company:** Towers Management Group
- **Online Portal:** Access important documents, make payments, and submit requests via the online portal at Towers Management Group Website.
- **Community Manager:** Monica - MonicaR@towersmgmt.com - Office Phone 321-733-3382

Assessments & Payments

- **Quarterly Schedule:** HOA dues are assessed quarterly. They are due 1st day of Jan, Apr, July, Oct. This is **NOT** included in your **mortgage payment**.
- **Online Portal:** Payments can be conveniently made through the online portal.
- **Document Requests:** All official documents, including governing documents and financial statements, can be requested through the online portal.

Community Rules & Standards

To maintain the beauty and harmony of our community, we adhere to certain rules and standards. Owners and their guests must abide by the community rules. Key guidelines include:

- **Architectural Review Committee (ARC) Process:** All exterior modifications to your property must be submitted to and approved by the ARC **prior** to commencement.
- **Landscaping:** Maintain your landscaping in accordance with community standards.
- **Parking:** Adhere to designated parking areas and restrictions.
- **Pets:** Please abide by all pet-related rules, including leash laws and waste disposal regulations.
- **Safety & Reporting:** Report any suspicious activity or violations of community rules to the appropriate authorities and Towers Management Group.

Amenities & Access

- **Pool:** Open daily from DAWN TO DUSK. Please adhere to posted pool rules. Access is granted via key fob.
- **Hot Tub:** Located within the pool area. Open during pool hours. Observe all posted safety guidelines.
- **Fitness Center:** Open 7 Days from 6:00 AM to 9:00 PM. Proper attire and respectful use of equipment are required. Access is granted via key fob.

Clubhouse

Our clubhouse is available for rent by residents for private events and gatherings.

- **Event Rental Information:** For availability and pricing, email: BOD@SaintAndrewsTownhomes.com, **or** visit <https://saintandrewspreserve.com/forms.html>
- **Application Form:** The Clubhouse Rental Application form can be found at <https://saintandrewspreserve.com/forms.html>

Gate Access

- **Gate Access Form:** Complete the Gate Access Form to choose your code and obtain gate access. Form is here: <https://saintandrewspreserve.com/forms.html>
- **Fobs/Codes:** Fobs and access codes can be requested through Towers Management Group via the gate access form found on the community website. You'll find the form on the forms page.
- **Visitor Access:** Call-box access is available for visitors. You should provide your guests your 4 digit code to enter the gate.

Forms & Resources

All necessary forms and community resources are conveniently available on the community website:

www.saintandrewspreserve.com

This includes forms for:

- Architectural Review Committee (ARC) Approval
- Gate Access
- Clubhouse Rental
- Gym/Pool Access
- Community Guidelines

Community Events & Social Life

Get involved and connect with your neighbors!

- **Game Night:** Please join us for Game Night - BINGO. Every third Friday 6:30pm-8:00pm at Clubhouse in St Andrews Park Townhomes across the street. Refreshments are \$1.00
- **Seasonal Gatherings:** Participate in our festive seasonal events throughout the year.
- **Facebook Group:** Stay up-to-date on community news, events, and discussions by joining our private Facebook group: <https://www.facebook.com/groups/standrewspreserve>.

Local Area Highlights

Explore the best of Port St. Lucie!

- **Tradition Square:** A vibrant town center with shops, restaurants, and events.
- **Clover Park:** Home to the New York Mets Spring Training.

- **Shopping:** A wide array of shopping centers and boutiques are located nearby.
- **Schools:** St. Andrews Preserve is located within close proximity to excellent schools.

Emergency & Helpful Contacts

- **Emergency:** 911
- **Non-Emergency Police:** (772) 871-5000
- **City of Port St. Lucie Website:** cityofpsl.com
- **Hurricane Preparedness:** Familiarize yourself with hurricane preparedness guidelines found on the community website www.saintandrewspreserve.com
- **HOA Board Email:** Contact@saintandrewspreserve.com (for general inquiries)

New Resident Checklist

To ensure a smooth transition, please complete the following:

- Register on the Towers Management Group Online Portal.
- Submit all necessary applications (Gate Access, Clubhouse, etc.).
- Review the Community Guidelines and Governing Documents.
- Set up HOA dues payments.
- Join the St. Andrews Preserve Facebook Group.
- Familiarize yourself with emergency contact information and safety procedures.
- Take a walk around the community and introduce yourself to your neighbors!
- Trash & recycling pickup is every Wednesday. Bulk pickup is the first Wednesday of the month. The city provides the approved trash can. If you need one, please call them at (772) 595-9390

Welcome Home

We hope this Welcome Packet has provided you with valuable information about our wonderful community. We encourage you to get involved, meet your neighbors, and enjoy all that St. Andrews Preserve has to offer. On behalf of the Board of Directors, it is my pleasure to say "Welcome Home!"

Chris Pinkerman

President

The Preserve at St. Andrews Park Homeowners Association, Inc.